



**Audio-Visual and Lighting Intern**  
Caroga Lake Music Festival  
Internship Description  
Summer 2026

Start Date: June 30th, 2026

End Date: August 18th, 2026

\*Start/end dates may be flexible

#### **ABOUT THE POSITION**

The A/V & Lighting Intern will be part of a team of interns supporting the 2026 Caroga Lake Music Festival. Interns have the opportunity to experience working at an award-winning music festival presenting world-class artists in the serene, beautiful area of the Southern Adirondacks. The A/V & Lighting Intern will work with the Production Manager and Director of Artistic Operations, and work closely with other interns, staff, volunteers, and artists.

All interns will assist in daily administrative duties and provide support before, during, and after performances that include programming, front-of-house support, and hospitality. Successful candidates should possess excellent organizational and people skills, strong written and verbal communication skills, and most importantly, a strong sense of initiative.

#### **RESPONSIBILITIES**

- Assist with overall equipment inventory maintenance and support for events
- Assist with equipment transportation from/to venues, audio/visual/lighting equipment setup, testing equipment, and tear down for all concerts during the festival
- Assist with video and audio capture for all performances and events, as needed
- Support third-party sound/AV/lighting companies during setup and events
- Moving equipment weighing up to 60 pounds
- Assist in stage changes during shows
- Other duties as assigned. These may include providing transportation for artists, shooting photos and videos for archival and promotional purposes, maintaining the upkeep of shared areas, etc.

#### **QUALIFICATIONS**

- Experienced with PA equipment, microphones, digital audio interfaces, DSLR, video cameras, projectors & associated cabling
- Experienced with Avid Pro Tools, Adobe Photoshop, Premiere Pro, After Effects, or other alternative software

- Ability to troubleshoot A/V connection problems and coordinate hardware and/or software solutions
- Proficient computer skills, specifically Google Suite
- Motivated, self-directed, and able to work independently
- Detail-oriented and organized
- Excellent written and verbal communication skills
- Driver's license and access to own vehicle are highly preferred
- Access to a personal computer is preferred
- Fluency of artistic/music language. Event experience preferred

## **BENEFITS**

Housing and most meals are provided by the Festival, plus a stipend of \$2000 and an additional \$350 stipend for meals. In addition to these stipends, interns are eligible for mileage reimbursement for work-related travel. It is the individual's responsibility to track and submit reimbursement requests for mileage traveled during festival activities. Travel to and from Caroga, as well as personal travel, are excluded from reimbursement. Additional perks include the opportunity to work and interact with world-class musicians and enthusiastic volunteers. Housing is provided on or in close proximity to one of the area's many lakes.

Caroga Arts Collective is an equal-opportunity employer.

## **HOW TO APPLY**

If you are interested in applying, please submit a cover letter, resume and portfolio/sample of relevant work (if available) to [info@carogaarts.org](mailto:info@carogaarts.org) by February 28, 2026. Applications will be reviewed on a rolling basis until the position is filled.