



**Culinary & Hospitality Intern**  
Caroga Lake Music Festival  
Internship Description  
Summer 2026

Start Date: June 30, 2026

End Date: August 18th, 2026

\*Start/end dates may be flexible

**ABOUT THE POSITION**

A Culinary & Hospitality Intern will be appointed to support the meal program for the 2026 Caroga Lake Music Festival. Interns have the opportunity to gain hands-on experience in hospitality and food service operations at an award-winning music festival presenting world-class artists in the serene, beautiful setting of the Southern Adirondacks.

Historically, throughout our festival season, over 70 meals are provided for visiting artists and staff, with more than 50 of these generously prepared by community volunteers. The Culinary & Hospitality Intern will assist with daily meal service and related logistics, working closely with volunteer meal providers and catering vendors. Responsibilities include coordinating with volunteers, meal setup and service, food safety and storage, and maintaining clean, organized dining spaces for artists and staff. Successful candidates should be highly organized, reliable, comfortable working in a service-oriented role, and able to work independently while collaborating closely with festival staff, interns, and volunteer meal providers. Culinary & Hospitality Interns will be expected to work a flexible schedule, including evenings and weekends.

**RESPONSIBILITIES**

- Support daily lunch (typically 12:00 PM) and dinner service (typically 5:00 or 6:00 PM) for artists and staff
- Serve as the primary point of contact for meal donors, greeting them on site and a smooth, welcoming handoff during meal service
- Set up and break down meal service areas (food, beverages, utensils, dishes)
- Serve meals and assist artists and staff during service times
- Maintain food safety standards, including proper labeling, storage, and handling of leftovers
- Clean and reset dining and service areas after meals, including dishwashing and proper sanitation
- Coordinate catering deliveries and manage meal logistics
- Order catering for off-site / away concerts as needed
- Provide guidance and support to Festival Management Interns assisting with off-site meal service
- Help maintain a welcoming, organized dining environment throughout the festival

## **QUALIFICATIONS**

- Interest in culinary arts, hospitality management, food service, or event operations
- Organized, reliable, and comfortable working on their feet
- Familiarity with basic food safety practices (ServSafe a plus, but not required)
- Strong communication and time-management skills
- Must be within ~1 hour of Caroga Lake and have own transportation
- Ability to lift and carry supplies as needed

## **Benefits**

Most meals are provided by the Festival, plus a stipend of \$2000. Interns are also eligible for mileage reimbursement at a rate of \$0.20 per mile for work-related travel. It is the individual's responsibility to track and submit reimbursement requests for mileage traveled during internship activities.

## **HOW TO APPLY**

If you are interested in applying, please submit a cover letter and resume to [info@carogaarts.org](mailto:info@carogaarts.org) by March 15, 2026. Applications will be reviewed on a rolling basis until the position is filled.